

Translation and interpretation Services Morocco

The British Council Morocco is seeking Two translation and interpretation agencies to work with the Cultural Engagement Team on their different projects by providing translation from English to French /Arabic and vice versa .

If you are interested in the above opportunity, please visit the below link where you can find all details .

Please note that you will need to register and express interest to download the documents as per attached instructions.

<https://in-tendhost.co.uk/britishcouncil.aspx/ProjectManage/2003>

For tender related clarification please send a correspondence on the Portal.

For questions related to Portal Access or registration please send to

MENAprcurement@britishcouncil.org

In order to view and apply for the tender please follow below steps;

- 1- Create a log in on Intend Portal - Please note that only yellow fields are mandatory for registration information on the portal.

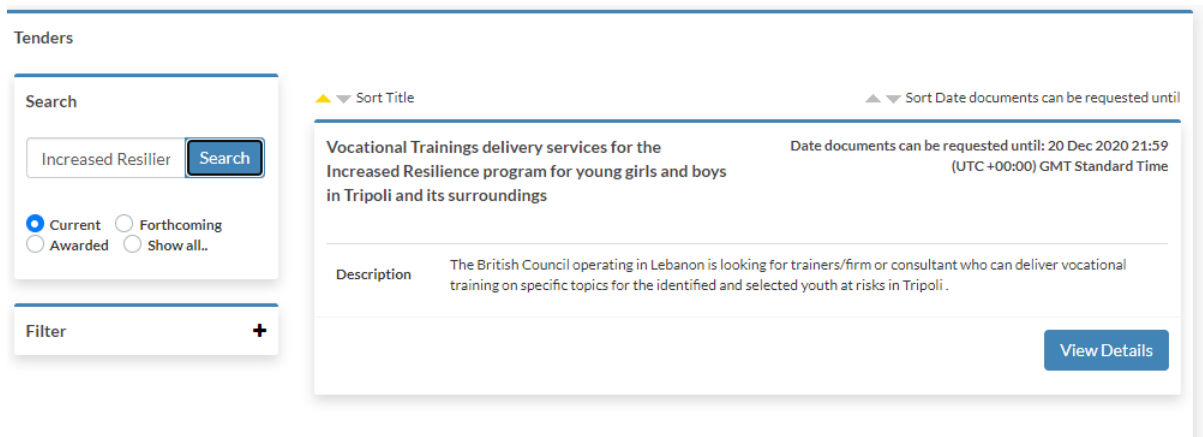


The screenshot shows the login page for the British Council electronic tendering process. At the top, there is a blue header with the British Council logo (four white circles) and the text "BRITISH COUNCIL". Below the header is a navigation bar with links: "Home", "Buyers Profiles", "Tenders" (with a dropdown arrow), "Contracts" (with a dropdown arrow), "Register" (in a button), and "Help". On the left side, there is a login form with two input fields: "e-Mail Address :" and "Password :". Below these fields is a "Login" button. To the right of the login form, there is a red banner with white text that reads: "AS ONE OF OUR SUPPLIERS, WE NEED TO MAKE SURE YOU RECEIVE OUR EMAIL NOTIFICATIONS REACH YOUR INBOX PLEASE ADD OUR EMAIL DOMAIN @IN-TENDORGANISER.CO.UK TO YOUR SAFE SPAM FILTER SETTINGS. THANK YOU". Below the red banner is a blue banner with white text that reads: "Welcome to the British Council electronic tendering process".

- 2- Click on **Current** under **Tenders Tab**;



3- Click on the project title or refer to the link to the project in the document above



4- Click on **Express Interest** button at bottom

Express Interest

5- You will be able to view all the Project Details and documents under **ITT**

The screenshot shows the 'Tender Management' header in a blue bar. Below it is a red banner with the text 'Your return has not yet been sent'. A navigation bar contains four tabs: 'Tender', 'ITT' (which is highlighted with a blue border), 'Correspondence', and 'History'. Below the navigation bar is a box titled 'How To Attach & Submit Documents' containing the following instructions:

1. If any mandatory documents have been requested, they will be shown in the **My Tender Return** section against a **Red** button.
2. If a Questionnaire is required to be completed, it will be shown in **Red** and marked **Not Started** in the **My Tender Return** section. It is mandatory that any Questionnaire's must be completed.
3. To attach additional documents you wish to submit as part of your tender return, click the **Attach Documents** button under the **My Tender Return** section (if available). These will then appear in the **My Tender Return** section.

NOTE : Large files may take some time to upload.

4. When you have completed all the above steps and are ready to submit your tender return, click the red **Submit Return** at the bottom of this page.

6- In order to submit your proposal, attach your **proposal and Bid Value** click on **Submit Return** button.

Select documents you wish to add to the **My Tender Return** section above using the **Attach Documents** button below.

NOTE : Large files can take some time to upload.

7- In case you want a clarification please send your correspondence to us by clicking on **Correspondence Tab**

The screenshot shows the 'Tender Management' header in a blue bar. Below it is a red banner with the text 'Your return has not yet been sent'. A navigation bar contains four tabs: 'Tender', 'ITT', 'Correspondence' (which is highlighted with a blue border), and 'History'. Below the navigation bar is a search bar with the label 'Search' and a magnifying glass icon. To the right of the search bar is a yellow box with the text 'Please note : The corr'.